**APPLICATION**

**17th Annual Spring Fling (2020)**

**Saturday, May 2, 2020**

**Calvary Christian School**

I, the undersigned, herein referred to as an **“exhibitor”**, do hereby submit my application for the reservation of indoor display space as an exhibitor in the above mentioned show. All exhibitors will be subject to all terms, conditions and regulations governing the show and its production as set forth on the following **CONTRACT**. *(PLEASE PRINT)*.

|  |  |  |
| --- | --- | --- |
| Contact Name |  | |
| Company Name |  | |
| Address |  | |
| City, Province, Postal |  | |
| Phone | Bus. | Cell |
| E-Mail |  | |
| Description of Booth |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Options** | **Cost** | **Qty** | **Total $** |
| 10’ X 10’ Auditorium space | $75.00 |  |  |
| 5’ X 8’ Auditorium space | $50.00 |  |  |
| Hydro (limited to POS systems and Computers)  Please let us know number of outlets needed or if there are other electrical requirements. Exhibitors provide their own cords/power cords. | $25.00 | Flat rate |  |
| Donation in lieu of Auction Item | $30.00 |  |  |
| Total | | |  |

**If you are applying AFTER the deadline date of April 3, 2020, attached an additional**

**$15.00 fee for late administration fees**. ($15.00) (application will not be considered if

this is not included in your application).

**Payment in full must accompany your application due April 4, 2020. Please date all**

**cheques “April 3, 2020". Any cheque returned by your bank may cause your acceptance to be null and void. See Rule # 7 of CONTRACT. Please retain a copy for your records.**

Make cheque payable to: ***Calvary Christian School***

Signature of APPLICANT Date

**CONTRACT**

17th Annual Spring Fling (2020)

Calvary Christian School

May 2, 2020 From 9:00 am – 3:00 pm

Application Deadline: **April 3, 2020. Acceptance will be e-mailed on April 9, 2020.**

1. ***No food vendors will be accepted at this event.***
2. Calvary Christian School reserves the right to accept or deny any applications or contracts.
3. All vendor spaces are inside Calvary Christian School/Glenridge Bible Church.
4. A donation to our auctions is required as part of registration (minimum $30.00) and must be received before **May 1, 2020**.
5. Spaces will be allocated on a first-come, first served basis
6. We accept cash or cheque (made out to Calvary Christian School) as payment methods.
7. **Please include a stamped, self -addressed envelope or e-mail address. This is very important since your application may be delayed if this requirement is not met. If accepted, you will receive a letter indicating so from the Spring Fling committee.**
8. Exhibitors must supply their own booth, display unit(s), tables, extension cords, and power bars and are responsible for keeping their booth area free from tripping hazards and keeping it clean at all times.
9. All exhibitors must be completely set up by 8:00 am May 2, 2020. Our confirmation letter will let you know when you can set up.
10. There will be absolutely **No Refunds** for cancellations due to **any** reason (health or otherwise) on or after April 3, 2020. **If you have not been successful in securing a space for the Spring Fling, (i.e. the committee has not accepted your submission) you will receive a full refund AFTER April 9, 2020.** If your cheque is returned NSF, your application may become void, or you will be asked to pay an additional $25.00 administration fee.
11. It is understood that all exhibitors must provide their own liability and property insurance for a minimum of 2 million dollars and assume full responsibility for any damages caused by their use while on Glenridge Bible Church/Calvary Christian School’s property. Glenridge Bible Church/Calvary Christian School’s insurance will not protect the vendors if the vendors are sued for an alleged negligence arising out of their products or actions. Glenridge Bible Church/Calvary Christian School shall not be held responsible for any loss or damage as a result of vandalism, theft or an act of God. Exhibitors agree to indemnify and save harmless Glenridge Bible Church/Calvary Christian School from any claims arising from their participation while using Glenridge Bible Church’s property. **A copy of vendor’s insurance must be provided.** If needed, the following two insurance brokers (that we know of) offer solutions:
    * Robertson-Hall. Se[e www.robertsonhall.com](http://www.robertsonhall.com)
    * Pal Canada. See [*www.palcanada.com* f](http://www.palcanada.com/)or more information or to apply [*www.palcanada.com/en/exhibitor-liability*](http://www.palcanada.com/en/exhibitor-liability)
12. Sales permits and collection of all appropriate sales taxes and GST are the sole responsibility of the exhibitor. You are responsible for your own charge card services.
13. Smoking will not be allowed within the church/school building and church/school grounds.
14. Exhibitors are expected to participate for the duration of the event unless extreme weather conditions force the Spring Fling Committee to declare the event cancelled.
15. Washroom facilities and food concessions are on site.

**Please read and sign this CONTRACT and APPLICATION and mail to the following address**

**BEFORE April 3, 2020:**

Spring Fling Committee Calvary Christian School

310 Scott St

St. Catharines, ON L2N 1J5

**I HAVE READ AND COMPLETED THE ABOVE APPLICATION AND CONTRACT AND AGREE TO ALL TERMS AND CONDITIONS:**

**Signature of applicant Date**

**Contact: Calvary Christian School**

**PHONE: 905-935-3854 FAX: 905-935-0854**

**e-mail:** [**secretary@ccsniagara.com**](mailto:secretary@gmail.com)

**Applications also available on our website:** [**www.calvarychristianschoolniagara.com**](http://www.dsbn.edu.on.ca/schools/vineland)

**HAVE YOU DONE THE FOLLOWING? (IMPORTANT!)** (✔)

* Completed and signed APPLICATION and one copy of the CONTRACT.
* Cheque made payable to ***Calvary Christian School***
* Copy of Liability Insurance
* Check off the size of the booth required and electrical requirements
* Donation of Auction Item or donation in lieu of auction item
* Mail in time to be received at the school on or before **April 3, 2020** deadline OR pay the additional late application fee of $15.00.
* **A stamped self-addressed envelope or e-mail address to send communication to you.**